

## RE: ADE - COVID-19 Hygiene Protocols and Policies

The Australian Dance Enterprises of New England (ADE) studio will be following the strict COVID-19 hygiene protocol set out by the NSW Government and detailed below.

We take pride in our facilities and how we operate and would like to highlight the protocols, policies and procedures we have in place at The ADE Studios to ensure our ADE Dance Students, Teachers and Parents/Carers stay healthy and safe.



### **ADE is following the 4 square metre rule and has a detailed COVID-19 Safety Plan.**

As confirmed by **The NSW COVID-19 Ministerial Team** up to 20 participants are allowed per class (not including the instructor and any assistants such as a piano accompanist, or parents, guardians and carers of persons participating), provided:

1. there is enough space to allow 4 square metres per person,
2. staff, participants and spectators do not have any of the COVID-19 symptoms, even mild ones, including sore throat, runny nose, cough, fever, muscle or joint pain, a change in taste or smell, or even fatigue.

ADE Dance studios, will ensure spectators (parents/carers) comply with 1.5 metres of physical distance between each other. Spectators will be included in the one person per 4 square metres rule – so they will be asked to wait outside.

### **What Prevention Steps is ADE undertaking in the Dance Studio?**

1. Sanitiser: We encourage ADE Students to carry individual hand sanitizer in their dance bag and to utilize it frequently.
2. Handwashing: We encourage frequent handwashing (for 20 seconds before rinsing). All ADE Students must wash their hands with soap (IN THE BATHROOM) prior to entering their dance classes.
3. Discouraging close contact: We have adjusted certain aspects of our classes to ensure ADE Students are not in too close of proximity. We will not be giving hugs or hi-fives and are asking ADE Students to skip those as well; in addition to kisses and handshakes upon greeting each other.
4. Hydration: We will be encouraging our ADE Students to drink lots of water throughout the class in personalised water bottles.
5. Surface Cleaning: We are wiping down frequently touched surfaces and equipment.
6. Sneezes and Coughs: We are encouraging ADE Students to cough and sneeze into their arms, not in their hands. We encourage ADE Students to carry individual tissues in their dance bag and to utilize them as required.
7. Class rolls are marked every lesson so we have information on every student that enters our studio.
8. ADE Team: Only ADE team members feeling well (without symptoms) will be at our Studio. All ADE Team Members have downloaded the Australian Government COVID SAFE APP.

## **ADE STUDENT COVID-19 POLICIES:**

1. Don't bring toys from home.
2. Please ensure all ADE Students bring their Full Water Bottles with their name clearly labelled to class.
3. Please ensure all ADE Students bring their own hand sanitizer and tissues to class.
4. Please use your home WC facilities to limit visits to the public bathrooms in the studio.
5. Don't send your child to the ADE studio sick or if a family member is sick.
6. Don't break any formal quarantine/government restrictions.
7. Encourage your child to cough and sneeze into their arm (or tissue) not in their hand.
8. Ensure all your details are up to date on your child's 2020 enrolment form including mobile No. and email address.
9. Alert us if your child does have COVID-19 and have been to the studio within the last 14 days so we can contact their peers.

## **ADE COVID-19 FREQUENTLY ASKED QUESTIONS:**

Our ADE webpage and Facebook Page will be regularly updated based on the rapidly evolving recommendations from the Local, State and Federal Government. We understand this is a tricky time for all ADE students and families, and we will follow all directives from the Department of Education & Health and advise parents / guardians, and students as soon as any changes are made.

1. Can I watch or wait for my child's class to finish within the dance studio building?

No, we are respectfully asking all parents to drop off and pick up their children from outside our building's reception entrance. We appreciate your cooperation on this matter.

2. Am I allowed inside ADE Dance Studio buildings?

All junior students will need a parent/carer to walk them to their dance classes at correct times. Parents/Carers are not to enter the dance studio/hall and must return to pick up their child up at the correct time; once again without entering the dance studio/hall.

All ADE students and visitors are expected to sanitise their hands before entering our dance studio buildings. We recommend bringing your own hand sanitiser to be safe, and using the facilities to wash your hands upon arrival and prior to exiting the premises.

We respectfully request ADE students/parents/visitors do not enter our ADE Dance Studio buildings if you: Feel unwell or are suffering from any cold and flu symptoms, Have returned from travelling overseas in the past 14 days, Are waiting through a period of self-isolation, Are awaiting results from COVID-19 testing, Have been in direct contact with someone who has tested positive to COVID-19.

3. What happens if my child is unwell?

If your child falls ill during class, you will be notified and requested to collect them immediately.

If your child has fallen ill at home, seek medical advice and email to inform us that your child will not be attended class.

The ADE COVID-19 policies and procedures will be constantly updated in line with The Australian Government Department of Health Coronavirus Directives. See ADE FB page and our website [www.australiande.com](http://www.australiande.com) for details.

Take care, stay safe and keep dancing!

Colette Brazier

Principal

Australian Dance Enterprises of New England

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